



# ENERGY COMMISSION OF NIGERIA

PLOT 701C, CENTRAL AREA, ABUJA  
INVITATION TO TENDER AND EXPRESSION OF INTEREST (EOI)



## 1.0 INTRODUCTION

- 1.1 The Energy Commission of Nigeria (ECN) is the Government organ with the statutory mandate for the Strategic planning and co-ordination of National Policies in the field of Energy in all its ramifications, and to ensure adequate, reliable, cost-effective and sustainable energy supply for nation's economic and socio-political development. In compliance with the Public Procurement Act 2007, the Commission wishes to undertake the procurement of works/services under the 2020 capital projects.
- 1.2 Experience and competent contractors/consultants are invited to apply for the Technical and financial bids under category **A** and submit Expression of Interest (EOI) under category **B** of the various projects of the Commission for the 2020 fiscal year.

## 2.0 SCOPE OF WORKS/SERVICES

The scope of work/services includes:

CATEGORY A: WORKS		
S/NO	LOT NO.	PROJECT NAME/DESCRIPTIONS
1	LOT1A	RENEWABLE ENERGY FOR PRODUCTIVE USE: A) DESIGN AND CONSTRUCTION OF 30KW OFF-GRID SOLAR POWERED AGRIC (RICE, MELON GARI, GROUNDNUT ETC) PROCESSING COTTAGE INDUSTRY FOR RURAL WOMEN/COMMUNITY COOPERATIVES IN SELECTED COMMUNITIES OF SIX (6) GEOPOLITICAL ZONES (PHASE I)
2	LOT2A	MAINTENANCE OF ECN RENEWABLE ENERGY PROJECTS IN SIX GEOPOLITICAL ZONES
3	LOT3A	OFF-GRID RENEWABLE ENERGY IN PUBLIC SECONDARY SCHOOLS/COLLEGES IN SIX (6) GEOPOLITICAL ZONES TO ENHANCE LEARNING
4	LOT4A	INSTALLATION OF WATER HEATERS/SOLAR POWERED BOREHOLE IN SELECTED BOARDING SCHOOLS IN SIX GEOPOLITICAL ZONES
5	LOT5A	"ENERGY EFFICIENCY: ENERGY AUDIT AND RETROFITTING OF EFFICIENT AIR CONDITIONERS AND INCANDESCENT LAMPS IN GENERAL HOSPITALS IN SIX (6) GEOPOLITICAL ZONES
6	LOT6A	NIGERIA ENERGY HOUSE BUILDING (OFFICE PARTITIONING FOR COVID-19 COMPLIANCE))
7	LOT7A	PROMOTION OF CLEAN ENERGY TECHNOLOGY IN SIX (6) GEOPOLITICAL ZONES OF THE FEDERATION
8	LOT8A	PROVISION OF SOLAR STREET LIGHTS IN SELECTED AREAS OF COLLEGE OF EDUCATION, WAKA
9	LOT9A	PROVISION OF SOLAR POWERED BOREHOLE AT SHANI
10	LOT10A	PROVISION OF ALL-IN-ONE SOLAR POWERED STREET LIGHTS AND SOLAR POWERED BOREHOLES IN SOUTHWEST
11	LOT11A	PROVISION OF ALL-IN-ONE SOLAR POWERED STREET LIGHTS AND SOLAR POWERED BOREHOLES IN SOUTH-SOUTH
12	LOT12A	PROVISION OF ALL-IN-ONE SOLAR POWERED STREET LIGHTS AND SOLAR POWERED BOREHOLES IN SOUTH EAST
13	LOT13A	PROVISION OF ALL-IN-ONE SOLAR POWERED STREET LIGHTS AND SOLAR POWERED BOREHOLES IN NORTH EAST
14	LOT14A	PROVISION OF ALL-IN-ONE SOLAR POWERED STREET LIGHTS AND SOLAR POWERED BOREHOLES IN NORTH WEST
15	LOT15A	PROVISION OF ALL-IN-ONE SOLAR POWERED STREET LIGHTS AND SOLAR POWERED BOREHOLES IN NORTH CENTRAL
16	LOT16A	CONSTRUCTION OF SOLAR POWERED BOREHOLES IN NIGER EAST SENATORIAL DISTRICT, NIGER STATE
17	LOT17A	CONSTRUCTION OF INTEGRATED SOLAR STREET LIGHTS IN KATSINA SOUTH SENATORIAL DISTRICT, KATSINA STATE.
18	LOT18A	CONSTRUCTION OF SOLAR POWERED BOREHOLE IN LAGOS WEST SENATORIAL DISTRICT, LAGOS STATE.

19	LOT19A	CONSTRUCTION OF SOLAR POWERED BOREHOLES IN IWERE ILE, IWAJOWA LGA, OYO NORTH SENATORIAL DISTRICT, OYO STATE.
20	LOT20A	CONSTRUCTION OF SOLAR POWERED BOREHOLES IN OYO CENTRAL SENATORIAL DISTRICT, OYO STATE.
21	LOT21A	INSTALLATION OF SOLAR POWERED STREET LIGHTS AND REHABILITATION OF 3 BLOCKS OF CLASSROOMS BUILDINGS AT BAPTIST HIGH SCHOOL, IDANRE
22	LOT22A	INSTALLATION OF SOLAR POWERED STREET LIGHTS AND REHABILITATION OF 3 BLOCKS OF CLASSROOM BUILDINGS AT BAPTIST HIGH SCHOOL, IDANRE,
23	LOT23A	CONSTRUCTION OF INTEGRATED SOLAR STREET LIGHTS IN ONDO SOUTH SENATORIAL DISTRICT, ONDO STATE.
24	LOT24A	CONSTRUCTION OF INTEGRATED SOLAR STREET LIGHTS IN ONDO CENTRAL SENATORIAL DISTRICT, ONDO STATE.
25	LOT25A	CONSTRUCTION OF SOLAR POWERED BOREHOLES IN EKITI CENTRAL SENATORIAL DISTRICT, EKITI STATE.
26	LOT26A	CONSTRUCTION OF INTEGRATED SOLAR STREET LIGHTS IN ANAMBRA CENTRAL DISTRICT, ANAMBRA STATE.
27	LOT27A	CONSTRUCTION OF INTERGRATED SOLAR STREET LIGHTS IN NKALAGU/AMANVU ROAD, ISHIELU LGA, EBONYI CENTRAL, EBONYI STATE
28	LOT28A	PROCUREMENT AND INSTALLATION OF SOLAR STREET LIGHTS IN BENUE SOUTH SENATORIAL DISTRICT, BENUE STATE
29	LOT29A	PROCUREMENT AND INSTALLATION OF 300KVA TRANSFORMERS/SOLAR STREET LIGHTS IN SELECTED COMMUNITIES IN BENUE SOUTH SENATORIAL
30	LOT30A	SUPPLY AND INSTALLATION OF SOLAR POWERED STREETLIGHTS IN IVO LGA, EBONYI SOUTH SENATORIAL DISTRICT, EBONYI STATE
31	LOT31A	SUPPLY AND INSTALLATION OF SOLAR STREET LIGHT IN SOME SELECTED LOCATION IN KWARE/WAMAKKO FEDERAL CONSTITUENCY SOKOTO STATE
32	LOT32A	CONSTRUCTION OF SOLAR POWERED BOREHOLE IN BAUCHI SOUTH SENATORIAL DISTRICT
33	LOT33A	SUPPLY OF 20FT CONTAINER STRUCTURE SOLAR KIOSK 5.9 SQUARE METRES IN AKOKO-EDO
34	LOT34A	SUPPLY OF 80WATTS POTABLE PLUG AND PLAY SYSTEM IN AKOKO-EDO FEDERAL CONSTITUENCY
35	LOT35A	SUPPLY OF 1WATT SOLAR READING LIGHT IN AKOKO-EDO FEDERAL CONSTITUENCY
36	LOT36A	INSTALLATION/MAINTENANCE OF ALL-IN-ONE STREET LIGHT AND SKILLS DEVELOPMENT TRAINING IN AKOKO-EDO FEDERAL
37	LOT37A	SUPPLY AND INSTALLATION OF INTEGRATED SOLAR STREET LIGHTS AT OJUDU YAKOYO COMMUNITY, LAGOS
38	LOT38A	PROVISION OF SOLAR STREETLIGHTS (ALL IN ONE) IN BIU/BAYO/SHANI AND KWAYA KUSAR
39	LOT39A	PROVISION OF SOLAR STREETLIGHTS (ALL IN ONE) IN CHANCHAGA, NIGER STATE
40	LOT40A	PROVISION OF SOLAR STREETLIGHTS IN ISIEKE VILLAGE, ALOR, IDEMILI SOUTH LGA, ANAMBRA STATE
41	LOT41A	PROVISION OF MOTORISED POWERED BOREHOLES IN VARIOUS LOCATIONS, ETSAKO CENTRAL LGA, EDO STATE
42	LOT42A	PROVISION OF SOLAR STREET LIGHTS IN LARABA CRESCENT, IGBOTAKO, OKITIPUPA LGA, ONDO STATE
43	LOT43A	PROVISION OF SOLAR WATER PROJECT AT ANWA ATI, NUNG UDOE ITAK IKONO LGA, AKWA IBOM STATE
44	LOT44A	PROVISION OF SOLAR STREET LIGHT AT ISELEGU, NDOKWA/UKWUANI FEDERAL CONSTITUENCY OF DELTA STATE.
45	LOT45A	PROVISION OF SOLAR BOREHOLES IN VARIOUS LOCATIONS IN ONDO NORTH SENATORIAL DISTRICT, ONDO STATE.
46	LOT46A	PROVISION OF SOLAR POWERED BOREHOLES IN WUKARI LGA, TARABA
47	LOT47A	PROVISION OF SOLAR POWERED BOREHOLES IN IBI LGA, TARABA
48	LOT48A	PROVISION OF SOLAR POWERED BOREHOLES IN TAKUM LGA
49	LOT49A	SOLAR POWERED GRID IN NYSC CAMP IN IKARE, AKOKO, ONDO STATE
50	LOT50A	SUPPLY OF GENERATORS FOR EMPOWERMENT OF ARTISANS AT SUE CENTRE AWKA, IN ANAMBRA CENTRAL SENATORIAL DISTRICT, ANAMBRA STATE

51	LOT51A	PROVISION AND INSTALLATION OF SOLAR POWERED STREET LIGHTS IN PERETORUGBENE IN EKEREMO LGA BAYELSA WEST SENATORIAL DISTRICT, BAYELSA STATE.
52	LOT52A	PROVISION AND INSTALLATION OF SOLAR POWERED STREET LIGHTS AT AGGE IN EKEREMO LGA BAYELSA WEST SENATORIAL DISTRICT, BAYELSA STATE.
53	LOT53A	CONSTRUCTION OF SOLAR POWERED BOREHOLE IN TARABA NORTH SENATORIAL DISTRICT, TARABA STATE
54	LOT54A	PROVISION OF SOLAR STREETLIGHT IN TARABA NORTH SENATORIAL DISTRICT, TARABA STATE.
<b>CATEGORY B: CONSULTANCY SERVICES</b>		
1	LOT1B	ANNUAL NATIONAL COUNCIL ON SCIENCE & TECHNOLOGY, WATER RESOURCES, POWER, NATIONAL PLANNING
2	LOT2B	NATIONAL ENERGY SUMMIT - ENERGY AND CLIMATE CHANGE
3	LOT3B	(I) PROMOTION OF ENERGY PLANNING TOOLS IN THE SIX (6) GEOPOLITICAL ZONES OF THE COUNTRY (MAED, MESSAGE & NECAL 2050) FOR CAPACITY BUILDING IN ENERGY PLANNING FOR STATE; (II) PROMOTION OF LPG AS HOUSEHOLD FUEL FOR COOKING AND HEATING IN THE COUNTRY
4	LOT4B	SURVEY AND DOCUMENTATION OF RENEWABLE ENERGY INSTALLATION IN SIX GEOPOLITICAL ZONES
5	LOT5B	STAKEHOLDERS ANNUAL FORUM ON THE STATUS OF BIOFUEL DEVELOPMENT IN NIGERIA
6	LOT6B	STRATEGIC COMMUNICATIONS ON ENERGY TRANSITION
7	LOT7B	REVIEW OF ECN POLICY AND LEGAL INSTRUMENTS: A) PASSING THE NATIONAL ENERGY BILL INTO LAW, B) REVIEW OF ECN ACT, CAP E10
8	LOT8B	TRAINING OF YOUTH ON THE RENEWABLE ENERGY DEVICES PRODUCTION IN OKUKU, ODA OTIN LGA, OSUN STATE
9	LOT9B	E-REGISTRY, E-BUDGET, E-PROCUREMENT & E-ACCOUNTING FOR TRANSPARENCY AND ACCOUNTABILITY

### 3.0 ELIGIBILITY REQUIREMENTS

The following requirements for Tender shall be submitted:

- a. Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Form CAC2 and CAC7;
- b. Evidence of Company's Income Tax Clearance Certificate for the last three (3) years (2017, 2018 & 2019) valid till 31<sup>st</sup> December, 2020.
- c. Evidence of current Pension Compliance Certificate valid till 31<sup>st</sup> December, 2020;
- d. Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31<sup>st</sup> December, 2020;
- e. Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31<sup>st</sup> December, 2020;
- f. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2020 or valid Certificate issued by BPP.
- g. Sworn Affidavit:
  - disclosing whether or not any officer of the relevant committees of the Energy Commission of Nigeria or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars
  - that the company is not bankrupt, in receivership or under liquidation or involved in any litigation which can potentially affect the company's ability to effectively discharge their responsibility if engaged;
  - that none of the Company's Directors has been convicted of any crime relating to procurement fraud in any Country;
- h. Company's Audited Accounts for the last three (3) years - (2017, 2018 & 2019);
- i. Company Profile with Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic /Professional qualifications; e.g. COREN, QSRBN, CORBON etc.
- j. Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- k. Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- l. Evidence of Registration of Individual/Company with relevant Professional Bodies for the applicant of Category B;
- m. Evidence of Current NEMSA License for contractors in the Electric Power Sector issued by the National Electricity Management Agency (NEMSA) for those applying for LOT29A
- n. For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner);
- o. All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

#### 4.0 COLLECTION OF TENDER DOCUMENTS – Category A

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the Secretary, Public Procurement Unit, Ground floor, Room-0.011, Energy Commission of Nigeria on evidence of payment of a non-refundable fee of **N10,000.00** per Lot, paid into the Energy Commission of Nigeria's Remita account in any commercial bank. **Prospective bidders for Category B are NOT expected to pay at this stage except when shortlisted for Request for Proposal (RfP).**

#### 5.0 SUBMISSION OF TENDER DOCUMENTS - Category A

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with soft copy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to:

**The Director General/CEO  
Energy Commission of Nigeria  
Plot 701C, Central Business District  
P.M.B. 358, Garki,  
Abuja.**

and clearly marked with *the name of the project and the Lot number*. Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box at the reception in the premises of the Energy Commission's office in Abuja not later than **10:00am Tuesday 18<sup>th</sup> August, 2020**.

#### 6.0 OPENING OF TECHNICAL BIDS - Category A

The technical bids will be opened immediately after the deadline for submission at **10:00am Tuesday 18<sup>th</sup> August, 2020** at the premises of Energy Commission of Nigeria, Abuja in the presence of observers, while the Financial bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register in the office of the Head of Public Procurement Unit, Room-0.011, at ground floor of the Commission headquarters, No. 701C, Central Area Abuja as the Energy Commission of Nigeria will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the "Head of Procurement" on e-mail [dq@energy.gov.ng](mailto:dq@energy.gov.ng)

#### 7.0 SUBMISSION OF EXPRESSION OF INTEREST (EOI) DOCUMENTS - Category B

Interested firms are to submit two (2) bound of Expression of Interest (Eoi) documents separated by dividers and arranged as indicated above. The documents should be submitted in a sealed envelope and addressed to:

**The Director General/CEO  
Energy Commission of Nigeria  
Plot 701C, Central Business District  
P.M.B. 358, Garki, Abuja.**

and clearly marked with (the name of the project and the Lot number). Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box at the reception in the premises of the Energy Commission's office in Abuja not later than **10:00am Tuesday 28<sup>th</sup> July, 2020**

#### 8.0 OPENING OF EXPRESSION OF INTEREST (EOI) DOCUMENTS - Category B

The Eoi documents will be opened immediately after the deadline for submission at **10:00am Tuesday 28<sup>th</sup> July, 2020** at the premises of Energy Commission of Nigeria, Abuja in the presence of observers. Please, ensure that you sign the Bid Submission Register in the office of Head of Public Procurement Unit, Room-0.011, at ground floor of the Commission headquarters, No. 701C, Central Area Abuja, as the Energy Commission of Nigeria will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the "Head of Procurement" on e-mail, [dq@energy.gov.ng](mailto:dq@energy.gov.ng)

**Note:** Only shortlisted bidders in Category B will be invited to collect Request for Proposal (RfP),

#### 9.0 GENERAL INFORMATION

- i. Bids/Eoi must be in English Language and signed by an officer authorized by the bidder;
- ii. Bids/Eoi submitted after the deadline would not be accepted and would be returned un-opened.
- iii. Only Companies with Technical Bids that fulfill the requirements would have their names pasted on the Commission's website and notice board; and their financial bids will be publicly opened on a date to be indicated on the same notice.
- iv. All bids are expected to include ORIGINAL COPIES of the receipt of Tender fee in their financial bid envelopes.
- v. Companies and Bidders shall not apply for more than Two (2) Lots
- vi. Unsigned Bid by authorized officer of the Company would be rejected.
- vii. Submission of bidding document is not a guarantee for the award of contract.
- viii. All submissions would be verified from the relevant Agencies like Federal Inland Revenue (FIRS), BPP etc.
- ix. This publication does not constitute an offer, nor does it constitute a commitment or obligation on the part of the Commission.
- x. The Energy Commission of Nigeria is not bound to select any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007
- xi. All costs will be borne by the bidders;
- xii. Standard Bidding Documents can also be collected in Soft copies and Bidders can submit through Post (Courier Services)
- xiii. Because of the **COVID-19 pandemic that is currently ravaging the country, bidders are to note the following:**
  - For the collection and submission of documents only ten (10) bidders will be allowed to enter the Commission's

premises at a time. Bidders should also note that all the guidelines put in place by the Presidential Task Force (PTF) on COVID-19 shall be strictly adhered to. This includes the use of face mask, hand sanitizer and the enforcement of social distancing

- In line with the Presidential Task Force (PTF) on COVID-19 Guide Line, the Commission will make available a link for virtual viewing of proceeding in the Energy Commission of Nigeria web-site, ([www.energy.gov.ng](http://www.energy.gov.ng))
- We will also ensure that relevant Civil Society Organization and Professional Bodies are present to observe the exercise in compliance with Section 19 of the PPA,2007

Signed  
Director-General/CEO  
Energy Commission of Nigeria, Abuja.